

Board of Trustees
MINUTES
3.00pm, 24th October 2018
Room 1, The Union Building

ACTIONS

Action	Who	Update	Status
8.2 Add Qualitative Report from the NSS to the next Student Focus and Governance Agenda	LJ		Complete
9.2 Pick-up with Student Focus team regarding piece of work on additional costs for students	GP		Complete
4. Ensure that there is clarity between ABu and ABe 26 th June minutes	LJ		Complete

CONFIDENTIAL ITEMS

7.2 HR Matter	Confidential Item
9.3 Finance and Risk Highlight Report and Minutes	Confidential Note
11.1 + 11.1a SUSS Legal Matter Update	Confidential Item
11.2 PSUT Investment	Confidential Item

Present:

Violet Karapaseva (VK - Chair), Charlotte Beaney (CB), George Pykov (GP), Sophie Butler (SB), Moises Frias (MF), Rhian Johns (RJ), Baldev Gill (BG), Adele Benson (AB), Jason Oakley (JO)

In Attendance:

Anna Clodfelter (AC), Tom Worman (TW – not present for item 7.2), Fern Lewis (FL – not present for item 7.2), Stuart Owens (SO – present for items 1-4 and item 8.2), Paul Underwood (from Morris Crocker, present for 6.1 only), Laurie Jones – Minutes

1. Apologies for Absence

No Apologies received.

2. Welcome and Adoption of Trustees

Welcome to Baldev Gill, new external trustee

3. Declaration of Interests

TW declared interests at item 7.2 & AC declared interests at item 7.1

4. Minutes of Previous Meeting

Minutes from 26th June 2018 agreed.

Action: LJ ensure that there is clarity between ABu and ABe 26th June minutes

5. Matters Arising and Action Points From Those Minutes

5.1 Point 3.22 of the bye-law amendments will be reviewed (VK/FL) **Reviewed and change delayed until governance report completed**

5.2 Circulate SUSS Legal Matter update document (AC) **Complete**

6. Finance Matters

6.1 Year End Accounts and Trustee Report for approval (PU)
 Report taken as read.

PU: UPSU Consolidated accounts:

- Pg. 15: Consolidated statement of financial activity – income for the year was £2.2M and expenditure was £2.1M, showing a £114k surplus
- From the initial figures presented, there's been a movement of the lump sum pension scheme contribution. Because you'd already made a provision for that as a liability, all you were doing was

reducing that provision – you'd already recognised the cost and it was sat in the balance sheet so effectively you've reduced your balance sheet liability and it wasn't an additional cost to recognise

- Funds brought forward of -£1M mainly because of the pension deficit. The surplus for the year has reduced that to -£829k – you're still in deficit with the pension liability recognised. Free reserves without pension liability in place are positive and in healthy position
- Balance sheet – assets of £769k and creditors of £400k, so net current asset position is £368k. This is what people will look at in terms of going into liquidity.
- Exercise with restating last years and putting this years numbers in more sensible order – so it looks more representative of the Charity's activities

Audit report:

Financial adjustments:

- Donated facilities adjustment – income and a cost of £72k
- Grossed up the B account income/expenditure (no impact)
- Restating the figures from last year

Findings and recommendations:

- Recommendations:
 - Bank accounts that are unused, not reconciled regularly and weren't receiving statements. It's a good control to at least receive a yearly statement so you know the money is still there. We are waiting for a couple of statements still from Santander and Lloyds
 - Detailed fixed asset register needs to be maintained to monitor and keep control of fixed assets
 - Pension deficit and the calculation – an actuarial evaluation is being done next year so that will be recognised
- Minor Findings
 - Within debtors there is a nominal code for open balances debtors difference which relates to year-end adjustments totalling £4.8k – need to ensure the debtors are reconciled
 - Note there is a charge over PSUT with is £7k – PSUT is making adequate profit which is being gifted to the charity, so the charge isn't necessary
 - Testing – cash from the tills is not banked regularly and is held in an onsite safe – risk due to previous robbery and for insurance purposes
 - Suspense bank accounts being carried forward but just a case of tidying them up

RJ: This is all really clear, which was really helpful. There's 7 things that you've picked out and Finance have given a response and action date. Is the response good/quick enough?

PU: As board, you may want to have an agenda point for next meeting to make sure these have been actioned.

AC: There is an agenda item on this at the next Finance and Risk meeting in December

CB: What is a suspense account balance?

PU: When you account for something there are two sides of the transaction. One side of that that comes out of the bank, and the other side of this is an expense code. If you don't know what the code is, you would put it into a suspense account. It's something unknown, which is why auditors don't like it as we like certainty in numbers.

Risk areas tested:

- Income recognition, management override, stock evaluation and systems and going concern. Testing over these areas didn't flag any issues
- Systems and controls – the systems and controls were superbly documented
- Two observations:
 - Stock system is manual input rather than digital which leaves room for human error
 - There was not a signed agreement about Purple Wednesday Partnership
- No unadjusted errors
- Making tax digital from April 2020 – filing vat returns in a different way so need to make sure accounting software is compliant with new requirements
- Gift aid – rules are being changed, but you already have a deed of covenant in place
- Pensions – proposed changes to section 75 debt legislation – before if you crystallised your pension liability and settled it, you would have had to pay all upfront. Now you can pay in instalments

RJ: Should we be worried about the Purple Wednesday not being signed?

TW: It just wasn't stored digitally, but we had a paper copy and this was sorted quite quickly

PU: Just waiting for two bank statements to come through to prove the money is there (it totals about £100k) and then happy for this to be signed. FACAM has been in contact with the bank and is struggling to get the statements

AB: Just want to reiterate, this was very clear and so easy to go through

AC: I'd like to echo regarding the process and support in remapping was above and beyond what was contracted – it was a positive audit experience

JO: What's the £100k from?

AC: I didn't know that we didn't have bank statements until the audit report came through. This is the free reserves.

BG: What's the reason we have so many accounts?

AC: We reduced the amount we had in various bank accounts to protect it due to legislation about having £85k or under in accounts

BOARD OF TRUSTEES APPROVED THE YEAR END ACCOUNTS, TRUSTEE REPORT AND AUDIT REPORT SUBJECT TO RECEIVING THE TWO BANK STATEMENTS

6.2 Audit report (AC)

See above agenda item for detail

7. HR Matters

7.1 Chief Executive IAP outcome 17/18 and plan 18/19 – for approval (AC/VK)

AC: The process is completed by a panel of trustees to do a full appraisal of CE and oversight of the other two SMT. First part of the paper is the outcome and brief record of the appraisal discussion. The face to face discussion was a new bit, and it was really beneficial for both sides.

VK: Second part of the paper: appraisals look at what has happened in the year previous – it would be useful to have a brief from the previous outgoing president who has been there during the time of the appraisal. Something else to consider is whether the rest of the board would like more involvement/an input?

SB: Definitely a good idea to have a brief from the outgoing president.

VK: Wide board involvement - perhaps a survey so board can leave comments?

CB: It would need to be feedback from those sat on the board at the time.

AB: I would want a space to add comments too not just multiple choice answers

JO: Could be really simple – just to identify any areas to explore. Free text would be essential

AC: The addition of feedback – will this be from the outgoing president or chair of board? If it's the chair of the board, it would be important to have feedback from the Board.

VK: I think as chair of the board – the panel is trustee members, so it would be in that capacity.

RJ: Face to face meeting with panel and CE – would this be one person or the whole panel?

JO: I think three is fine as it's more of a discussion, but no more than three

VK: The comments and feedback from the Board will be collated by the panel and discussed in the meeting with CE

BOARD OF TRUSTEES APPROVED THE CHIEF EXECUTIVE IAP OUTCOME 17/18 AND PLAN 18/19

7.2 HR Matter (AC) **CONFIDENTIAL ITEM**

8. Strategic Matters

8.1 Outcomes from Away Day (Board Purpose 18-21 Strategy) (AC/Trustees)

- Board highlighted that there was an expectation to see a greater pace of change into Future Union working
- The decision was taken to focus the whole day on clarifying strategic expectations for the 2 key aims. Equity of Voice:
- We will use segmentation and map engagement/hearing voice against each segment to establish a benchmark and plan activity

- Success Measure: Increase engagement in each segment (Include Active v Passive engagement with indirect impact, can we identify a means to capture this)
- By summer 2019 - BoT will be able to be updated on the Equity of Voice map against segments and there will be work commenced to address gaps and increase against each segment benchmark. Impact will be measured and reported every 6 months until end of 2021.

Equity of benefit:

- We will use segmentation and map whether students have the opportunity to get benefit, this benefit will be established on a grading system against an indicative criteria ie per head of Block Grant
- Success Measure - ability to establish clear success measure at year end summer 2019
- By summer 2019 - BoT will be able to be updated on the definitions of Rights, Needs and wants and the gaps in benefit for each segments. In addition there will be a shift into true agile working capacity to enable working towards equity of benefit from Sept 2019.
- Board also identified a number of potential risks to success that will be added to the Strategic Risk Register where appropriate

8.2 NSS Report (SO)

Report taken as read.

SO:

- NSS is a survey aimed at graduates aiming to gather honest feedback over a variety of areas. Feedback is seen as a way to give student powerful collective voice and will help shape their course and university experience
- There are 27 questions that are split into 8 aspects. Q26 is specifically about students' unions, but have done analysis over all areas of the NSS.
- Q26: *'The students' union or association or guild effectively represents students' academic interests'* (old question was based on overall satisfaction):
 - 61% agreement – same as 2017. Ranked 47 out of 150 unions (increase from 52/141 in 2017). 4th out of all southern unions, 6/11 top UCAS competitors and 8/20 alliance group unions. The last two years saw a considerable drop from 2016 which is due to the question change, but the drop is sector wide and the Union is 5% above sector average
- Out of the top 10 Unions, 6 had a headcount of less than 2000 – smaller Unions tend to see a higher score because they can offer bespoke services. Our headcount was 4500 – only 7.5% off the top 10, and of the top 25, only one is comparable in size (+/- 500).
- Overall satisfaction (Q27) – 88% agreement which is the same as 2017. Ranked 19/150 Universities, 1st out of southern Universities, 2/11 top 11 UCAS competitors and 3/20 alliance group unions
- Demographic information: collaborative or franchise students felt we do not as a Union represent their academic interests. There is also a disagreement with part time students and students with other disabilities. EU, other domicile students and those with specific learning difficulties feel that we do represent their academic interests

AB: What are collaboration or franchise students?

SO: Students that do not attend University of Portsmouth but attend colleges like Sparsholts – they are part of the University family but not here on campus

- Q26 – Top 10 courses were Technology (5), Science (1), CCI (1), Business and Law (1) and Humanities and Social Science (2)
- Breakdown of faculty – this is one of our key drivers for who and why we're engaging and the students we are looking to target in terms of that engagement
- What we're doing with the NSS data
 - Strategy forming – representation, welfare, development. Looked at demographic, schools, department – we've identified who requires the extra support in those three areas.
 - Network identifications – for Student Focus. They used the NSS data to help clarify networks
 - Inclusivity and opportunity in student groups – we were able to use one of the extra questions that was asked in the NSS to see how we're resentencing students in our student groups which was passed onto the Projects and Groups Manager
 - Identification of University best practice

- Course rep support and guidance
- Support of listening channels workstream
- Identification for key areas for campaigning
- Collaboration with student experience committee with any key themes
- Qualitative report: open text box questions in the NSS. There are 4000 comments. We grouped them and we've put together thematic analysis and a separate report that's just been completed – trustees to email insights@upsu.net if they would like that data

Action: LJ to add Qualitative Report from the NSS to the next Student Focus and Governance Agenda

CB: Lots of universities have taken Q26 out of the overall findings –UoP do this?

SO: Yes - it's lower than the university average due to the question change and lowers overall averages

JO: The table positives and negatives is really useful. In terms of the demographic – we probably know we could be doing more. The franchise demographic are a really tricky one – the amount of effort it may require will be challenging. It would be really key to bring this to the Student Experience Committee – the ADSs are looking at faculties and I've found out that those on professional courses who are on placements are a lot are more likely to score you lower than the more traditional courses – this is a very specific group of students that we could do something with quite easily.

SO: One thing to note, is the amount of impact we have – we could put in lots of effort for a small amount of impact or we could put in less effort and impact a higher number of students

JO: What's interesting with the franchise/collaborative students is maybe they see themselves being a part of that college as that's where their teaching takes place rather than UPSU

BOARD OF TRUSTEES NOTED THE NSS REPORT

9. General Reporting

9.1 Chief Executive Report to include Prevent update - for note, questions only

Report taken as read.

RJ: About the various tragic incidents – how is this affecting students and what are we doing about it?
AC:

- This links with work we'd already planned to do. The University already has strategic long term plans in place. University has self-assessed on expectations on mental health support and its wellbeing services – it's doing ok, but needs more resources. There is no mental health and wellbeing strategy and it's not embedded in the curriculum.
- There has been an influx in wellbeing from day one – 25% increase of already declared complex mental health issues.
- There are interventions the university can put in place, but we perhaps need to do things as a Students' Union like lobbying to bring students here in the first place with more reliance, working out what mental health services and provisions are available in schools – is it good enough to say there's nothing we can do about that and just deal with the reactivity when they get here?
- This has shown that there is really strong collaborative partnerships and a completely open channel of communication at the correct level so we can deal with both long term planning and on the ground support for students who are impacted. At both levels the University are working at pace to put things in place to resolve these issues as far as they possibly can. This was already underway before these things happened. This is a national trend everywhere, unfortunately.

MF: Is there anything that we are doing with the NHS? They have programmes that students can attend

AC: The University works really closely with the NHS, but mental health services in Portsmouth are significantly bad due to cuts – the funding sits at crisis level and there is no funding for preventative stuff – this *all* sits with charities which is why having a collaborative between home and university could be so important

CB: Do we know how it is at the University doctor's surgery/how they are dealing mental health?

AB: They refer people to the Nuffield Centre, University Wellbeing Services and Advice Services.

SB: I could bring this up in my next patient participation group. My survey has closed and I have sent the doctors surgery the feedback.

FL: Just running the campaign during Freshers' and over a time when students are starting and are a bit uncertain – keeping that up is important.

AC: This isn't a just series of events, the significant change is embedding it

GP: Is the Waterhole Bar issue straining our relationship with Eskimo?

TW: It did at the time, but they were very patient, recognised that we were working with the University, that there was a process to go through and the relationship has now recovered.

AB: Has there been any reputational risk?

TW: Yes, they had partnered with a nightclub that they had done insufficient background research on and there were lots of issues. The words 'The Union' is associated with the Waterhole Bar and we asked them to remove this from everything but they were slow to react. It took a while for it to be cascaded to the correct level. They have now cancelled their arrangement. We have a really good relationship with the Director of Estates which is positive.

CB: They have a sign in the window to advertise Purple Wednesday – is this okay?

TW: We own the trademark and we've always been fairly lenient on the Waterhole Bar – it would be damaging for us and our relationship with the University to ask them to get rid of it.

BOARD OF TRUSTEES NOTED THE CEO REPORT

9.2 Sabbatical Officer Reports – Sabbs

Report taken as read.

VK: Campaigns/projects:

- Lecture Capture: progressing well and finalised questions for the student survey on the 5th November.
- University Bus Route: this has been implemented and we are now collecting feedback
- Microwave Stations: potential to have some in the Waterhole Bar
- Stressless Campaign: Focussing on sleeping aids
- Sanitary Products: Finding a more permanent solution – like a vending machine to prevent misuse

AB: What do you mean by misuse?

VK: We have found that on nights when the Waterhole Bar is open, students take them and put them in drinks and throw them around etc. which is a waste.

CB: Campaigns/projects:

- Outreach Programme: finalised three sports we are sending out into local schools – this will be a 12 week programme. Sport and Rec are helping with training, safeguarding and DBS checks
- Placement Students: have three students working across 6 clubs at the AU, but there was a demand so we had to sign post to other places. We have 2 students doing a placement in the Student Groups Department. They have a strength and conditioning coach for the specialist knowledge if they need from the University, while CB is their mentor
- Alcohol Awareness: Looking at it from AU perspective – trying to turn groups away from every social being linked to alcohol. Working with AU Campaigns running an all inclusivity campaign and they can be celebrated at our sports awards by organising monthly sober events, making sure to include global students, running sessions in This Girl Can week etc. Went to an AA event in London and have lots of ideas.

AB: This time last year, we had the Freshers photos that had come out and the tab and TW mentioned creating more links and partnership with organisations that would do socials that weren't solely alcohol based.

TW: We aren't able to progress that from a business perspective. The Give it A Go programme has been expanded

FL: All clubs have to do sober socials once a month and we've clamped down initiations

CB: Sober socials happening once a month isn't good enough, why can clubs only socialise once a month without alcohol? We're looking at changing the name because it makes it seem you can only not drink at sober socials. We're looking at positive promotions to celebrate what they are doing.

FL: Varsity will be an alcohol free event again at HMS Temeraire in March

SB: Campaigns/projects:

- Alcohol Awareness: planning an event on 13th November - we will have young speakers and lectures to talk about alcohol awareness and the support available for students
- Drug Harm Reduction: Met with Robert Anderson-Weaver and was told we were not given the right advice with the testing kits, so currently in touch with Loop and the Recovery Hub. The Recovery Hub are giving UPSU staff training in January. Will be putting on a drug harm reduction workshop in halls

- Self-Defence Workshops for Students: these are being offered on the 3rd or 10th of November and they will be monthly workshops. Have a really good connections with Sport and Rec to get discounts for students
- Raising Awareness of Mental Health and Sexual Assault: Meeting booked regarding sexual assault. Looking to apply for funding from Office of Students – they are offering £25k-£75k. Looking to implement things throughout the year, not just during Stressless.

MF: Campaigns/projects:

- Black History Month Social Mixer: to give students a chance to socialise and show what we're doing to tackle black attainment gap. We will have someone from Changing Mindsets and from the Council to speak.
- Employability Workshop: noticed that students aren't prepared to tackle interviews – this is a good opportunity for students. We will bring in companies to help promote the mock interviews
- Winter Showcase and Union Awards: this is progressing

GP: Campaigns/projects:

- External Speaker Series: called Big Talk. We are hoping to have 3 or 4 across the political spectrum. Hopefully this will develop into a legacy project
- Book Buy Back Scheme: Needed to work out demand, so set up Facebook Group. This has been active with 450 members. Very active at start of term. Looks like there is lots of transactions from the posts and comments
- Timetabling: Have had some focus groups and a working group has been set up to find out exactly what we can change. The only thing the University is underachieving on the NSS is this

JO: Amy Barlow and the team in DCQE have just done a full analysis of the breakdown relating to timetabling. I was keen to understand how much of it is due to timetable vs course teams

AB: Book Buy Back Scheme – do we have permission to use University of Portsmouth instead of the Union logos?

GP: This was set up by marketing, and I haven't had any complaints

TW: Marketing at UPSU and UOP have a very close relationship and it would have been flagged

GP:

- Parking Permits: emailed councillors with stance, we were going to have a meeting with Donna Jones – this is a big issue in the city and could potentially decide the next local election – I don't want the conservative part to use us for political gain, so I have put this on hold but I am monitoring
- Value for Money: Had a meeting with the Dean of CCI about transparency with in the faculty so students can see exactly where their money is going

JO: Is this transparency on additional costs for students?

GP: Yes, but also transparency on where the money in the faculty is actually going

JO: The VP Education and Democracy Sabbatical Officer two years ago did a piece of work resulting in online submission, started by looking at the broader spectrum of costs for students on top of their fees

Action: GP to pick up with Student Focus team regarding piece of work on additional costs for students

BOARD OF TRUSTEES NOTED SABBATICAL OFFICER REPORTS

9.3 Finance & Risk Sub-Committee Highlight Report and Minutes 28th August 2018 - for note, questions only

Report taken as read.

MF: Overview: noted the management accounts, agreed to review the reserves policy, and PRP was approved

F&R SUB-COMMITTEE MINUTES NOTED BY THE BOARD

9.4 Board of Directors Highlight Report and Minutes 28th August 2018- for note, questions only

Report taken as read.

VK: Overview: CB as interim director, Gradball is 70% down, Purple Wednesday has increased by 80% against budget, house finder had a good turnout at Christmas, but less of a turn out in January, NUS identified as risk, currently working with Counterculture to create a business portfolio, noted minutes and management accounts

BoD SUB-COMMITTEE MINUTES NOTED BY THE BOARD

10. Trustee Matters Arising From Democratic Committees

None.

11. Any Other Business

11.1 SUSS Legal Matter Update (AC) **CONFIDENTIAL ITEM**

11.2 Committee Positions Approval (AC)
Subject to change when we have more trustees
BOARD OF TRUSTEES APPROVED COMMITTEE POSITIONS

11.3 Freshers' Update (TW)
 AB: Induction Talks: because not everyone turned up, would it be worth doing a video?
 TW: This has been done and it's been shared through social media and on YouTube
 AB: Would it be worth making a video before Freshers' week when students have their induction talks with lecturers? At the beginning of year talks, we always get people talk in our lectures from different areas of the University, but never from the Union. Would it be worth sharing a video to the Heads of Years to remind students what's there?
 TW: We will be doing a full review this year.
 AC: It could be for 2nd and 3rd year students because we don't invite them. We did it like this because we couldn't facilitate going to every lecture at the start of the year
 CB: Is there anything we do for 2nd year/3rd year/postgrads who aren't here or who start half way through the year?
 AC: There is some January intake and we are doing a pilot scheme in January which would then hope these things roll into those who are not undergrad returners
BOARD OF TRUSTEES NOTED THE FRESHERS UPDATE

11.4 Trustee Recruitment Update (AC) **Verbal Update**
 Updated note added after Board of Trustees (as agreed in the meeting):
External and Director Roles:

- Working with Peridot Partners to recruit for 1 External Trustee for UPSU and 1 Non-executive Director for PSUT. Peridot will be conducting a targeted search over 4 weeks - ends on the 19th November
- External Trustee interview is on the 27th November, with JO, VK and MF sitting on the panel
- Director interview is on the 29th November, with TW, RJ and VK sitting on the panel
- External Trustee advert: <http://www.peridotpartners.co.uk/external-trustee-university-of-portsmouth-students-union/>
- Director advert: <http://www.peridotpartners.co.uk/independent-non-executive-director-university-of-portsmouth-students-union/>

Student Trustee:

- Student Trustee opportunity was emailed to all course leaders to share with their students
- The closing date for this is currently the 31st October, with interviews taking place on 14th November. AB, VK and GP will be on the shortlisting panel, and VK, GP and BG will be on the interview panel. Currently have three applications

11.5 Governance Document Review (AC)
 AC: For note: what we have and haven't changed and the reasons why. They are updating based on decisions made in the past. There are a couple of points that do need changing and we will inform you before we update and make material changes that we will need to report through to the University for what's changed and what hasn't changed
BOARD OF TRUSTEES NOTED THE GOVERNANCE DOCUMENT REVIEW

11.6 PSUT Investment (TW) **CONFIDENTIAL ITEM**

11.7 AMM Review Update (FL)

FL: We went to NUS to see if there were any Unions who did a similar style roadshow. NUS didn't provide us with much information, and Charity Commission weren't very helpful either. We made amendments to our Memorandum and Articles of Association and sourced some charity law solicitors through Paris Smith. In light of the response, there is more work to be done – we can't rush this because it has to be right. We will do a similar process this year as we did last year. This will hopefully fit quite well as the Sabbs are planning on doing a debate on the NUS referendum. It's highlighted to us that we need to provide room for a debate for the week of AMM

GP: I have concerns that by moving away from current AMM we're going for quantity over quality which is completely opposite to what we're doing in the Sabbatical Officer Elections where we focussed on quality

FL: We'd be looking for quality – it's taking it to them rather than expecting them to come to us

GP: The issue was taking away the debating part which takes away the quality of the vote rather than trying to promote the debate that I know some Unions do well

FL: It's also because year on year we are scraping 100 students out of 23,000+ students – although these students have made quality votes, this isn't good governance

AC: It's quality for those students who are engaging, but how is our AMM engaging those students who are not on campus or don't know who we are. We need to develop the AMM model so that it translates into our future union commitment that gives an equity of voice to everyone

JO: The financial reports are approved at the AMM – what do we do as a board? This document implies that the AMM that takes place in December overturns decisions made there. I think this is a very good aim, but what are you trying to achieve by getting more people to attend to vote on that matter – what is the outcome other than more awareness? This will take significant effort

AC: 400+ engaged students were engaged with the roadshow so we were assuming that those people would therefore vote rather than just the 100 that were in the room. We need to start making decisions about this based on the conversations we had this morning

JO: I'd love to see what we do if they disagree?

FL: Trustees have an overarching vote - a reasonable response would need to be circulated to students

RJ: It's awkward as its member led, but trustees have a legal obligation. How do you make sure that within the legal framework we are enabling every student to have as much input into how the organisation is run as possible? This would be my ask around anything to do with AMM or governing documents so students can feel part of the decision making. It would be very unusual that we would need to overturn something

FL: It would be great if we had a lot of students who did care about it and did challenge us on it. I appreciate we're not there yet but it's a start.

BOARD OF TRUSTEES APPROVED THE PLAN FOR AMM DELIVERY 2018/19 AND NOTED THE UPDATE

12. Date and Time of Next Meeting

Tuesday 29th January 2019 at 3.30pm

Room 1, The Union Building

Minutes Approved: _____

Date: _____